



Company No.: 08036395

MINUTES

Non-Confidential minutes of the Eden Academy Board of Trustees, held via Teams on Monday 16th December 2024, starting at 6:45pm

Attendance:

Anne Marie Neatham	AMN	Trustee
Barry Nolan	BN	Trustee (Chair)
Emily Ellington	EE	Trustee
Jane Inglese	JI	Trustee
John Moffat	JM	Trustee
Leena Dattani	LD	Trustee
Mari Ladu	ML	Trustee
Mary Canavan	MC	Trustee
Vicky Collis	VC	Trustee (Deputy Chair)
Also present		
David Edwards	DE	Trustee designate
Gabi Taylor	GT	Governance Officer; Clerk
Sudhi Pathak	SP	COO
Susan Douglas	SD	CEO & Accounting Officer

Apologies:

Angela St. John	ASJ	Trustee
Mike Holt	MH	Trustee

The meeting was declared quorate.

Ref.	Discussions and decisions	Action
29/2024-25	Welcome, introductions and apologies and the Board's acceptance or rejection for any absences BN welcomed DE to his first meeting.	

Ref.	Discussions and decisions	Action
	Apologies were received and accepted from ASJ and MH.	
30/2024-25	Declaration of interests and offer/receipt of gifts or hospitality There were no new declarations.	
31/2024-25	Approval of the 2023-24 Annual Report & Accounts, Post-Audit Report and Letter of Representation SP and AMN highlighted some of the key points from the accounts and post-audit report which had been scrutinised by the Finance Committee earlier. Trustees noted that there was one high priority audit observation which was; Critical review and balance sheets - £34,000 intercompany difference for the third year running. This is the basis for the priority high recommendation. SP explains that it may be the fault of the system, or how the system is being used. It will be looked into and the trustees were assured that this observation will not appear again on the accounts. Notwithstanding this, Trustees were concerned that this was the 3rd consecutive year that we have had a failing in this area. Progress to be tracked via the Audit Committee and reported into the Finance Committee as part of the regular COO Report. Trustees approved the 2023-24 Annual Report and Accounts, accepted the findings contained within the Post-Audit Management Report and agreed to sign the Letter of Representation. Trustees thanked Sudhi and the finance team for the tremendous amount of work and to MG and AMN for their work on the accounts and audit from a Trustee perspective. Action: Write to the finance team on behalf of Trustees, thanking them for their work.	BN

There are no confidential minutes for this meeting.

Meeting closed at 7pm

These minutes were agreed by the Board at its subsequent meeting on 28th January 2025

The Eden Academy Trust is a charitable company, limited
by guarantee, registered in England and Wales
Register number: 08036395
Registered office: Moorcroft School, Bramble Close,
Uxbridge UB8 3BF

ACTION SUMMARY

Agenda item x/2024-25		Action	Who
31	Approval of the 2023-24 Annual Report & Accounts, Post-Audit Report and Letter of Representation	Write to the finance team on behalf of Trustees, thanking them for their work	BN

DECISION SUMMARY

Agenda item x/2024-25		Decision
31	Approval of the 2023-24 Annual Report & Accounts, Post-Audit Report and Letter of Representation	Trustees approved the 2023-24 Annual Report and Accounts, accepted the findings contained within the Post-Audit Management Report and agreed to sign the Letter of Representation